

March 3, 2020

Vice Chancellor of Planning, Budget, and Administration  
Assistant Vice Chancellor and Campus Architect  
Project Management Director

### **Re-Delegation of Authority – Capital Project Matters: Miscellaneous Capital Project Matters**

In a letter, dated April 5, 2019 ([DA2629](#)), the President delegated to each Chancellor authority on specified capital project matters. This letter re-delegates that authority as described herein, for the authority to (1) approve minor Long Range Development Plan (LRDP) amendments; (2) approve the appointment of Executive Design Professionals and execute Executive Design Professional Agreements; (3) approve solicitation of bids and execute contracts for construction; (4) implement University of California Procedures for Implementation of the California Environmental Quality; and (5) approve the transfer or allocation of operating funds and transfer of funds designated for capital projects.

#### **Approve Minor Long Range Development Plan (LRDP) Amendments**

In the letter noted above, the President delegated to each Chancellor the authority to approve minor LRDP amendments consisting of administrative corrections or changes that do not change land use designations or modify circulation or infrastructure provided that all changes to the LRDP are reported to UCOP Capital Asset Strategies and a current version made available to the public on the campus website. In accordance with the parameters detailed in that letter, **I hereby re-delegate this authority to the Vice Chancellor of Planning, Budget, and Administration.**

#### **Approve Appointment of Executive Design Professionals and Execute Executive Design Professional Agreements**

In the letter noted above, the President delegated to each Chancellor the authority to approve the appointment of Executive Design Professionals and execute Executive Design Professional Agreements. In accordance with the parameters detailed in that letter, **I hereby re-delegate the authority as follows to the:**

1. **Vice Chancellor of Planning, Budget, and Administration** – authority to approve the appointment of Executive Design Professionals.

2. **Assistant Vice Chancellor and Campus Architect** – authority to execute Executive Design Professional Agreements as approved by the Vice Chancellor of Planning, Budget, and Administration.

### **Approve Bid Solicitation and Execution of Construction Contracts**

In the letter noted above, the President delegated to each Chancellor the authority to approve solicitation of bids and execute contracts for construction. In accordance with the parameters detailed in that letter, **I hereby re-delegate the authority as follows to the:**

1. **Vice Chancellor of Planning, Budget, and Administration** – full authority to approve solicitation of bids and execute contracts for construction. For projects funded wholly or in part by State funds, approval is subject to appropriate notification from the State or the Office of the President.
2. **Project Management Director** – authority to approve solicitation of bids and execute contracts for construction of up to \$1 million. For projects funded wholly or in part by State funds, approval is subject to appropriate notification from the State or the Office of the President.

### **University of California Procedures for Implementation of the California Environmental Quality Act**

In the letter noted above, the President delegated to each Chancellor the authority to implement University of California Procedures for Implementation of the California Environmental Quality Act in accordance with Volume 2, Chapter 5 of the Facilities Manual. In accordance with the parameters detailed in that letter, **I hereby re-delegate this authority to the Vice Chancellor of Planning, Budget, and Administration.**

### **Approve Transfer or Allocation of Funds**

In the letter noted above, the President delegated to each Chancellor the authority to approve the transfer or allocation of operating funds and transfer of funds designated for capital projects, subject to any limitations which might be imposed by the terms of said funds. In accordance with the parameters detailed in that letter, **I hereby re-delegate this authority to the Vice Chancellor of Planning, Budget, and Administration.**

Further guidance on the implementation of this authority can be found in the following sections of the Facilities Manual:

- [Volume 4: Construction Contracting](#)
- [Volume 5: Bidding & Construction Administration](#)
- [Contract Templates – Construction](#)
- [Contract Templates – Design and Other Consultants](#)



This delegation supersedes all previous delegations on the subject. The authority delegated herein may not be re-delegated.

Sincerely,

A handwritten signature in blue ink, appearing to read "Kim A. Wilcox". The signature is stylized and somewhat cursive.

Kim A. Wilcox  
Chancellor

cc: Office of the Vice Chancellor of Planning, Budget, and Administration  
UCR Delegation of Authority Coordinator