

March 3, 2020

Vice Chancellor of Planning, Budget, and Administration
Assistant Vice Chancellor and Campus Architect
Project Management Director

Re-Delegation of Authority – Capital Project Matters: Approve Cumulative Augmentations and Scope Changes

In a letter, dated April 5, 2019 ([DA2629](#)), the President delegated to each Chancellor authority on the approval of cumulative augmentation and scope changes for specified capital projects. This letter re-delegates that authority as described herein, for the authority to approve cumulative augmentations and scope changes (1) to non-State minor capital projects, so long as the project budget (as augmented) does not exceed the limit to qualify as a minor capital project; (2) to non-State capital projects with a project budget (as augmented) up to and including \$10 million; and (3) of up to 15% of the original approval to non-State capital projects with a project budget greater than \$10 million, but in no event exceeding a project budget (as augmented) of \$70 million.

Minor Capital Projects

In the letter noted above, the President delegated to each Chancellor the authority to approve cumulative augmentations and scope changes to non-State minor capital projects, so long as the project budget (as augmented) does not exceed the limit to qualify as a minor capital project. This authority may be further delegated.

In accordance with the parameters detailed in that letter, **I hereby re-delegate the authority as follows to the:**

- **Vice Chancellor of Planning, Budget, and Administration** – full authority to approve cumulative augmentations and scope changes to non-State minor capital projects
- **Assistant Vice Chancellor and Campus Architect** – full authority to approve cumulative augmentations and scope changes to non-State minor capital projects.
- **Project Management Director** – authority to approve cumulative augmentations and scope changes to non-State minor capital projects with a project budget (as augmented) of up to \$50,000.

Minor capital improvement projects are defined in the [UCOP Glossary of Facilities Manual Terms](#) as new construction, substantial alterations, extensions, or improvements to existing structures with an estimated cost not to exceed \$1 million.

Capital Projects with a Project Budget (as augmented) up to \$10 million

In the letter noted above, the President delegated to each Chancellor the authority to approve cumulative augmentations and scope changes to non-State capital projects with a project budget

(as augmented) up to and including \$10 million. This authority may be further delegated to the Sole Campus Capital Designee – a direct report to the Chancellor, but may not be further delegated.

In accordance with the parameters detailed in that letter, **I hereby re-delegate the authority as follows to the:**

- **Vice Chancellor of Planning, Budget, and Administration** – authority to approve cumulative augmentations and scope changes to non-State capital projects with a project budget (as augmented) of up to \$5 million.

**Capital Projects with a Project Budget greater than \$10 million,
but not exceeding (as augmented) \$70 million**

In the letter noted above, the President delegated to each Chancellor the authority to approve cumulative augmentations and scope changes up to 15% of the original approval to non-State capital projects with a project budget greater than \$10 million, but in no event exceeding a project budget (as augmented) of \$70 million. This authority may be further delegated to the Sole Campus Capital Designee – a direct report to the Chancellor, but may not be further delegated.

In accordance with the parameters detailed in that letter, **I hereby re-delegate the authority as follows to the:**

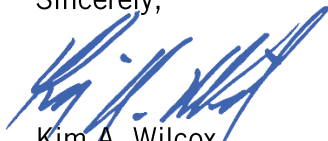
- **Vice Chancellor of Planning, Budget, and Administration** – authority to approve the cumulative augmentation and scope changes up to 10% of the original approval to non-State capital projects with a project budget greater than \$10 million, but in no event exceeding a project budget (as augmented) of \$70 million.

Further guidance on the implementation of this authority can be found in the following sections of the Facilities Manual:

- [2.7.1 Capital Project Budget Approvals](#)
- [2.7.2 Capital Project Design Approvals](#)
- [2.7.3 Capital Project Budget Augmentations and Scope Changes](#)

This delegation supersedes all previous delegations on the subject. The authority delegated herein may not be re-delegated.

Sincerely,



Kim A. Wilcox
Chancellor

cc: Office of the Vice Chancellor of Planning, Budget, and Administration
UCR Delegation of Authority Coordinator