

October 05, 2018

Executive Director, Environmental Health and Safety  
Director of Procurement, Business Contracts and Accounts Payable

**Delegation of Authority—Controlled Substances Program**

In a letter dated, October 1, 2014 ([CHA0063RVCBAS](#)), the Chancellor designated the Vice Chancellor for Business and Administrative Services (VCBAS) the Responsible Official (RO) of the campus Controlled Substances Program (CSP). University of California (UC) Policy BUS-50: *Controlled Substances*, ([BUS-50](#)) defines the roles and responsibilities for the campus CSP. Accordingly, the RO is:

- Responsible for establishing and overseeing a campus CSP that meets federal and state requirements, as defined in [BUS-50](#); and
- Authorized to legally commit on behalf of the campus that the CSP meets all applicable federal and state requirements.
- Designating a Campus Substances Program Administrator (CPSA) who is charged with implementing and managing the program on a day-to-day basis.
- Designating an individual responsible for:
  - Obtaining and maintaining the appropriate types of United States Drug Enforcement Agency (DEA) Controlled Substances registrations; and
  - Procuring controlled substances and precursor chemicals for authorized research and teaching activities in compliance with all applicable DEA regulations and federal and state requirements, as well as adhering to the campus CSP and applicable UC policies.

Effective as of the date above, I hereby designate the Executive Director of Environmental Health and Safety (EH&S) as the CPSA. In addition, I hereby designate the Director of Procurement, Business Contracts and Accounts Payable as the responsible individual for obtaining and maintaining the appropriate types of DEA Controlled Substances registrations, as well as procuring controlled substances and precursor chemicals for authorized research and teaching activities.

This re-delegation supersedes all previous re-delegations on the subject. This authority may not be re-delegated.



Gerry Bomotti  
Vice Chancellor for Planning and Budget  
(Interim) Vice Chancellor for Business and Administrative Services

Cc: AVCBFS  
EH&S  
Office of Compliance