

December 1, 2014

Associate Chancellor Cynthia Giorgio

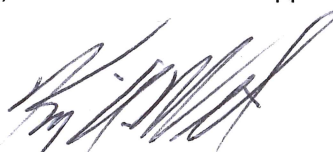
Delegation of Authority—Exceptions to Policy Governing Employee Non-Cash Awards and Other Gifts

Business and Finance Bulletin G-41: *Employee Non-Cash Awards and Other Gifts* (BFB-G-41) establishes the policies and procedures related to non-cash awards and other gifts presented on behalf of the University to its academic and staff employees. It provides the maximum amounts authorized for an award and taxability status and specifies the University funds that may be used for such purposes. The provision of gifts to employees as an expression of sympathy is also covered in this Bulletin.

A request for an exception to the policies may be authorized by the Chancellor or a designee. A request for exception must specify:

- the type of award,
- the purpose of the award,
- the special circumstances that require such an exception, and
- the name of the employee for whom the exception will be granted.

Effective as of the date above, I hereby re-delegate to the Associate Chancellor, as my designee, the authority to approve exceptions in accordance with the policies and procedures set forth in BFB-G-41. In the event that the Associate Chancellor is submitting a request for such an exception, the Chancellor must approve the exception. This authority may not be re-delegated.

A handwritten signature in black ink, appearing to read "Kim A. Wilcox".

Kim A. Wilcox
Chancellor

Cc: Office of the Chancellor
Associate Vice Chancellor-Financial Services
UCR Delegations of Authority Coordinator