October 1, 2014

Vice Chancellor-Business and Administrative Services

Delegation of Authority—Execution of Agreements

In a letter dated December 30, 1991, (DA1058) the President delegated to Chancellors, the authority to execute various service agreements required with outside organizations, agencies, and individuals to implement approved programs and activities, whether the University is the supplier or recipient of the service covered by the agreement. Effective as of the date above, I hereby re-delegate to the Vice Chancellor of Business and Administrative Services (VC-BAS), the aforementioned authority.

Within the scope of this re-delegation, the VC-BAS is authorized to negotiate and execute all such agreements, except those which contain provisions falling within the restrictions and limitations set forth in Standing Order 100.4 (dd). This re-delegation is not to be used for transactions which are covered under those authorities delegated under the following specific re-delegations:

- Execution of purchase contracts, sub-contracts, and standard purchase orders for goods and services to be supplied to the University (DA2100);
- Real property rental agreements (DA2231);
- Solicitation and acceptance or execution of certain extramural grants and contracts (DA2569);
- Affiliation agreements with other institutions or hospitals (DA0916);
- Solicitation or acceptance of gifts (DA2011); and
- Those delegations established in Business and Finance Bulletins, such as BUS 34: Securing the Services of Independent Consultants, or in University policies, such as the University of California Patent Policy or University of California Policy on Copyright Ownership.

This re-delegation is not to be used for foreign exchange and linkage agreements or for creating foreign affiliation agreements or memoranda of understanding.

All agreements under this re-delegation must be executed in accordance with the applicable University policies and procedures governing the particular transaction, including, but not limited to, Business and Finance Bulletins. Each agreement must be approved as to legal form by General Counsel prior to execution unless it is in a form previously approved by that office and is issued without revision.
The authority provided by this re-delegation is broad and should be exercised with discretion. Therefore, further re-delegation should be limited to appropriate levels of authority and coordinated through the UCR Delegations of Authority Coordinator.

Kim A. Wilcox
Chancellor

Cc: UCR Delegations of Authority Coordinator