October 1, 2014

Vice Chancellor-Business and Administrative Services

Delegation of Authority- Approval of Project Design

In a letter, dated February 28, 2013 (DA 2575), the President conferred upon each Chancellor, subject to the terms of Standing Orders of The Regents 100.4 (z), certain authority related to the approval of project design. Effective as of the date above, I hereby re-delegate to the Vice Chancellor of Business and Administrative Services (VC-BAS), in the respective areas of responsibility of the titled position, the authority to approve the design for projects up to the project authority of the titled position and with a total individual project cost not exceeding $10,000,000. Total individual project cost shall be defined as all costs of the project including administrative, design, construction, interest accrued during construction where applicable, and equipment costs.

On September 18, 2008, The Regents amended the Policy on Approval of Design, Long Range Development Plans, and the Administration of the California Environmental Quality Act. The policy statement on design approval provides, in part, that The Regents designate the following categories of projects as requiring design approval by the Committee on Grounds and Buildings:

1. Except as provided in subparagraph (3) [below], building projects with a total project cost in excess of $10,000,000, except when such projects consist of the following:
   a. Alterations or remodeling where the exterior of the building is not materially changed;
   b. Buildings or facilities located on agricultural, engineering, or other field stations; or
   c. Agriculture-related buildings or facilities located in areas of a campus devoted to agricultural functions.
2. Capital improvement projects of any construction cost when, in the judgment of the President, a project merits review and approval by The Regents because of budget matters, fundraising activities, environmental impacts, community concerns, or other reasons.
3. Building projects on campuses approved by the Committee on Grounds and Buildings for inclusion in the Pilot Phase of the Delegated Process for Capital Improvement Projects with a total project cost in excess of $60,000,000, subject to the same exclusions as subparagraph (1).

This authority is applicable to all projects on property owned by The Regents or on property, which will be owned by The Regents upon completion of the project. This authority does not extend to any project, which the President believes merits review and approval by The Regents because of budget matters, fundraising activities, environmental impact, community concerns, or other reasons.

Exercise of this authority shall be in accordance with guidelines established by The Regents and the President, as they may be amended from time to time. These guidelines include, but are not limited to the following reporting and accountability requirements:
1. Major Capital Projects Implementation Report, reporting adherence to plans and aggregated performance on specific metrics of Regental and Presidential interest;
2. Physical environment review, reviewing implementation of the Physical Design Framework through regular visits and by a self-assessment survey of faculty, students, and staff; and
3. Audits, monitoring the factual validity of information reported throughout the process, along with Regental and Presidential policy compliance.

This delegation supersedes all previous delegations on the subject. Any re-delegation of this authority must be in writing.

Kim A. Wijcox
Chancellor

Cc: Vice Chancellor of Planning and Budget
    UCR Delegation of Authority Coordinator