October 1, 2014

Vice Chancellor-Business and Administrative Services

**Delegation of Authority—Controlled Substances Program**

In a letter dated, October 1, 2014 ([CHA0063RVCBAS](#)), the Chancellor designated the Vice Chancellor of Business and Administrative Services (VC-BAS) the Responsible Official of the campus Controlled Substance Program. University of California Policy BUS-50: *Controlled Substances* ([BUS-50](#)) defines the roles and responsibilities for the campus Controlled Substance Program. Accordingly, the Responsible Official is:

- Responsible for establishing and overseeing a campus program that meets federal and state requirements, as defined in [*BUS-50*](#); and
- Authorized to legally commit on behalf of the campus that the Controlled Substances Program will meet the federal and state requirements.
- Designating a Program Administrator who is charged with implementing and managing the campus Controlled Substances Program on a day-to-day basis.
- Designating an individual responsible for:
  - Obtaining and maintaining the appropriate types of DEA Controlled Substances registrations; and
  - Procuring controlled substances and precursor chemicals for authorized research and teaching activities in compliance with DEA regulations and federal and state requirements, as well as adhering to the campus Controlled Substances Program and applicable UC policies.

Effective as of the date above, I hereby designate the Director of Environmental Health as the campus Program Administrator. In addition, I hereby designate the Campus Purchasing Manager as the responsible individual for obtaining and maintaining the appropriate types of DEA Controlled Substances registrations, as well as procuring controlled substances and precursor chemicals for authorized research and teaching activities.

This re-delegation supersedes all previous re-delegations on the subject. This authority may not be re-delegated.

Ron Coley  
Vice Chancellor, Business and Administrative Services

**Cc:**  
Associate Vice Chancellor-Financial Services  
Campus Purchasing  
EH&S  
UCR Delegations of Authority Coordinator