



OFFICE OF THE CHANCELLOR
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August 2, 1995

C. Michael Webster, Vice Chancellor -- Administration
James Thompson, University Librarian

In a letter dated June 19, 1995 (**DA 2045**), the President delegated to Chancellors the authority to execute purchase contracts, subcontracts, and standard purchase orders for materials, goods, and services, provided that:

1. purchase contracts, subcontracts, or standard purchase orders are issued in accordance with University policy, with procedures specified in Business and Finance Bulletin BUS-43, and with the Policy on Affirmative Action in University Business Activities;
2. funds are available;
3. if required, approval of the contracting agency is secured; and
4. prior approval is obtained from the Treasurer of The Regents for any acquisition or lease/purchase which contemplates or will result in the issuance of Certificates of Participation in order to provide funding for the transaction.

With this letter, I hereby redelegate this authority to the Vice Chancellor -- Administration for the purchase of all materials, goods, services, books and periodicals; and to the University Librarian for the purchase of books and periodicals. This delegation supersedes all previous delegations on the subject, most notably those associated with the August 8, 1985 letter from the President on this same subject (**DA 0878**).

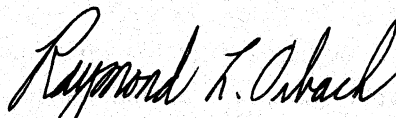
The Vice Chancellor -- Administration may redelegate the authority to purchase materials, goods, and services to the Materiel Manager and his staff; and the University Librarian may redelegate the authority to purchase books and periodicals to individuals under his supervision. Redlegation of this authority shall be in writing, with copies to the Senior Vice President -- Business and Finance, the General Counsel and Vice President for Legal Affairs, the Special Assistant -- Coordination and Review, the UCR Chancellor, and the UCR Administrative Budget Office.

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Any redelegation of this authority beyond that listed above requires the prior approval of the Senior Vice President -- Business and Finance.

A copy of the June 19, 1995 letter from the President to Chancellors (DA 2045) is attached for your information.



Raymond L. Orbach
Chancellor

cc: Senior Vice President -- Business and Finance (w/out attachment)
The General Counsel and Vice President for Legal Affairs (w/out attachment)
Special Assistant -- Coordination & Review (w/out attachment)
UCR Administrative Budget Office (w/out attachment)

Attachment: June 19, 1995 letter from the President to Chancellors (DA 2045): "Delegation of Authority--Execution of Purchase Contracts, Subcontracts, and Standard Purchase Orders for Materials, Goods, and Services to be Supplied to the University"