

**DA 0782**

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April 8, 1983

**CHANCELLORS  
VICE PRESIDENT--AGRICULTURE AND UNIVERSITY SERVICES  
VICE PRESIDENT--FINANCIAL AND BUSINESS MANAGEMENT**

**Delegation of Authority--To File Actions in Small Claims Courts**

The Regents granted the following authority to the President on February 17, 1968:

That the President be authorized to file actions in Small Claims Courts for the recovery of money due the University.

Effective immediately, you are authorized, in your respective areas of responsibility -- campuses, Cooperative Extension, Systemwide Administration -- authority for the collection of those debts over which you have administrative control.

Experience has demonstrated that actions in Small Claims Court are often more effective in the collection of relatively small amounts owed the University than assignment of unpaid accounts to a collection agency.

This delegation supersedes that issued on July 22, 1968 on this subject. Any redelegation of the above authority shall be in writing with copies to the Assistant President--Coordination and Review .

David S. Saxon  
President

cc: Assistant President Everett  
General Counsel Reidhaar