

CHA0101

April 14, 2026

Campus Leadership and Administrative Officials

Re: Delegation of Authority to Act on Behalf of the Chancellor

Introduction. The powers and duties of the Chancellor are defined by [Board of Regents Bylaw 31](#). The bylaw authorizes the Chancellor to be the chief campus officer and the executive head of all activities on that campus, and to be responsible for the organization and operation of the campus, its internal administration, and its discipline. Continuity of leadership is essential to ensure that the University of California, Riverside (UCR) is able to fulfill its administrative responsibilities and operations in both routine and emergency situations.

In accordance with the authorities delegated by the University of California Board of Regents and consistent with University policy, I am hereby formalizing the line of succession for the delegation of the Chancellor's powers and duties in the event that I am unavailable or unable to perform such responsibilities.

Delegation. In the extended absence, or inability to act, of the Chancellor, authority to act for the Chancellor in the exercise of the Chancellor's duties is delegated in the following order of availability:

1. Provost and Executive Vice Chancellor
2. Vice Chancellor – Finance and Administration & CFO
3. Vice Chancellor – Research, Innovation, and Economic Development

The officer assuming these responsibilities shall be designated as the Acting Chancellor. The Acting Chancellor shall serve until one of the following occurs:

- The Chancellor resumes the duties of the position;
- An individual of higher order on the succession list becomes available to assume the role; or
- The current Acting Chancellor becomes unavailable, in which case authority passes to the next officer listed above.

In the event of a declared emergency, the Acting Chancellor shall immediately notify the University of California Office of the President (UCOP) of the assumption of these duties, including the circumstances necessitating the delegation.

This delegation supersedes and replaces all previous delegations regarding executive succession or acting authority for the Office of the Chancellor, including rescinded policy number 150-15 (Executive Succession in Emergencies) and delegation CHA0009 (Individual in Charge of the Campus in the Chancellor's Absence). This authority may not be further delegated.

Sincerely,

A handwritten signature in black ink, appearing to read 'S. Hu', written in a cursive style.

S. Jack Hu  
Chancellor

cc: Associate Chancellor  
Chief Compliance Office