

UNIVERSITY OF CALIFORNIA, RIVERSIDE

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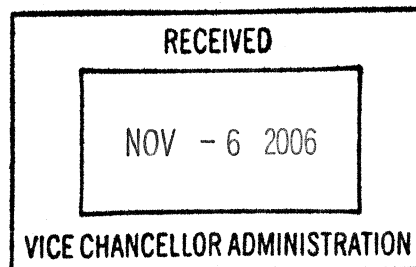
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October 25, 2006

Authority to Approve Entertainment Expenses (per Policy)

Elizabeth Wottring-Gonzales
Executive Director, UA Finance and Administration



Campus entertainment policy 200-44 (Entertainment Policy and Approval Matrix Section VII. A. 2) requires that Deans and/or Vice Chancellors approve the following types of entertainment expenses:

- For meetings and events hosted by other University personnel (development officers and others), for the purpose of generating the goodwill of prospective University donors or to recognize specific donors/donations, the cost of meals and light refreshments may be reimbursed.

With this letter, I hereby redelegate this authority to you as the Executive Director, UA Finance and Administration. Please note that only the authority to approve entertainment expenses within campus policy is redelegated in this memo, not exceptions to campus policy. Approval of expenses which are exceptions to entertainment policy continue to require my approval. This authority is effective immediately and may not be further redelegated.

William G. Boldt

Vice Chancellor for University Advancement

cc: Chancellor Córdova
Accounting Office -- Accounts Payable
✓ Administrative Budget Office