

October 1, 2014

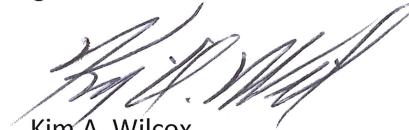
Vice Chancellor-Business and Administrative Services

**Delegation of Authority—Approve Exceptions on Payment of Moving Expenses for Staff Employees**

Per **Business and Finance Bulletin G-13**, *Policy and Regulations Governing Moving and Relocation* (BFB-G-13), Chancellors have been authorized to approve exceptions to the policies and procedures contained therein. The implementing procedures for BFB-G-13 are contained in **UCR Policy and Procedures 650-32**, *Moving Expenses and Relocation Allowance for Staff Employees*. Effective as of the date above, I hereby re-delegate to the Vice Chancellor of Business and Administrative Services (VC-BAS) the authority to approve exceptions to the staff moving expense policies and procedures.

In the absence of the VC-BAS and when time is of the essence, then the Vice Chancellor of Planning and Budget (VC-PB) is authorized to act on behalf of the VC-BAS. In such an event, the VC-PB will advise the VC-BAS, via email, of the action being taken.

This re-delegation is effective immediately. It may not be re-delegated.



Kim A. Wilcox  
Chancellor

Cc: Vice Chancellor of Planning and Business  
UCR Delegations of Authority Coordinator