

CHA 0042

To Designate Office(s) of Record

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The Chancellor delegated to the Director -- Human Resources the authority to designate campus Office(s) of Record for maintaining personnel documents (per Staff Policy 80.D).

This delegation is referenced in an October 9, 1997 letter from the Chancellor to the Director -- Human Resources, addressing a wide variety of HR issues. Copies of this letter may be obtained from the Administrative Budget Office.

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