



Vice Chancellor Planning,
Budget and Administration

July 28, 2020

Associate Vice Chancellor, Business & Financial Services and Controller
Chief Procurement Officer

Delegation of Authority-Execution of Agreements

In a letter dated July 28, 2020 ([DA1058R](#)), the Chancellor delegated to the Vice Chancellor of Planning, Budget, and Administration the broad authority to execute various service agreements required with outside organizations, agencies, and individuals to implement approved programs and activities. In accordance with the parameters detailed in that letter, **I hereby re-delegate this authority to the following:**

- **Assistant Vice Chancellor and Controller, Business and Financial Services** – the authority to execute various service agreements required with outside organizations, agencies, and individuals to implement approved programs and activities.
- **Chief Procurement Officer** – the authority to execute various service agreements required with outside organizations, agencies, and individuals to implement approved programs and activities up to \$250,000.

All agreements under these re-delegation authorities must be executed in accordance with the applicable University policies and procedures governing the particular transaction, including, but not limited to, Business and Finance Bulletins. The above re-delegations are not to be used for foreign exchange and linkage agreements or for creating foreign affiliation agreements or memoranda of understanding.


This re-delegation is not to be used for the following transactions, which are covered under the noted re-delegations:

- Execution of purchase contracts, sub-contracts, and standards purchase orders for goods and services to be supplied to the University ([DA2100](#));
- Real property rental agreements ([DA2629](#))
- Solicitation and acceptance of execution of certain extramural grants and contracts ([DA2569](#))
- Affiliation agreements with other institutions or hospitals ([DA0916](#))
- Solicitation or acceptance of gifts ([DA2631](#)); and
- Those delegations established in Business and Finance Bulletins, such as [BUS 43: Purchases of Goods and Services, Supply Chain Management](#), or in University policies, such as the [University of California Patent Policy](#) or [University of California Policy on Copyright Ownership](#)

The authority provided by this re-delegation is broad and should be exercised with discretion. Therefore, further re-delegation is not allowed.

Sincerely,

DocuSigned by:


Gerry Bomotti

Vice Chancellor Planning, Budget & Administration and CFO

cc: UCR Delegation of Authority Coordinator