January 5, 1988

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CAROL L. MAHLUM

STUDENT BUSINESS SERVICES MANAGER

FROM.

THOMAS G. NYCUM

VICE CHANCELLOR -- ADMINISTRATION

On January 5, 1988, the Chancellor delegated the authority to file actions in Small Claims Courts for the recovery of money due the University to the Vice Chancellor--Administration, for the collection of those debts over which he has administrative control. This authority is redelegated to you as Student Business Services Manager.

This redelegation is effective immediately.

cc: Executive Officer, Business and Financial Services