

August 20, 2018

Associate Vice Chancellor, Business & Financial Services McCracken
Director, Procurement, Business Contracts & Accounts Payable Triche

Delegation of Authority – Execution of Purchase Contracts, Subcontracts, and Standard Purchase Orders for Materials, Goods, and Services to be Supplied to UC Riverside

In a letter dated, October 1, 2014, (DA2100RVCBAS) the Chancellor delegated to the Vice Chancellor of Business & Administrative Services the authority to execute purchase contracts, subcontracts and standard purchase orders for materials, goods, and services, provided that:

1. Purchase contracts, subcontracts, or standard purchase orders are issued in accordance with University policy and with procedures specified in the Business and Finance Bulletin;
2. Funds are available;
3. If required, approval of the contracting agency is secured; and
4. Prior approval is obtained from the Treasurer of the Regents for any acquisition or lease/purchase which contemplates or will result in the issuance of Certificates of Participation in order to provide funding for the transaction.

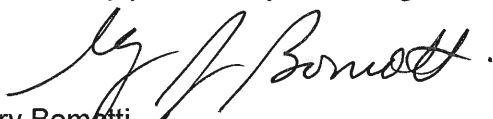
Effective as of the date above, I delegate the aforementioned authority to execute purchase contracts, subcontracts, and standard purchase orders for materials, goods, and services supplied to the Riverside Campus as follows:

- Associate Vice Chancellor, of Business & Financial Service: up to \$1,000,000
- Director, Procurement, Business Contracts & Accounts Payable (“Chief Procurement Officer”): up to \$500,000
- Procurement Manager: up to \$250,000 and as defined per user under the procurement access control system*
- Procurement Analyst 4: up to \$100,000 and as defined per user under the procurement access control system*
- Procurement Analyst 3: up to \$75,000 and as defined per user under the procurement access control system*
- Procurement Analyst 2: up to \$50,000 and as defined per user under the procurement access control system*

*currently eBuy

Approval as to form must be obtained from the General Counsel for any purchase contract other than that made on the standard purchase order form or for any substantial change in the standard terms and conditions.

The authority provided by this delegation is broad and should be exercised with discretion.



Gerry Bomotti
Vice Chancellor and CFO

Cc: UCR Delegations of Authority Coordinator Willette