

March 15, 2016

Deans
 Vice Provost for Academic Personnel

Delegation of Authority—New Faculty Appointments Involving Non-Tenured Positions

The [Academic Personnel Manual \(APM\)](#) provides policies and procedures pertaining to the employment relationship between an academic appointee and the University of California (UC). These policies and procedures are issued by the Provost and Executive Vice President of Academic Affairs. Academic appointees subject to the policies and procedures within the APM include, but are not limited to, faculty such as Professorial Rank Faculty, Lecturers and Clinical Faculty; academic research professionals such as Professional Researchers and Specialists; academic service professionals such as Librarians and Cooperative Extension Specialists and Advisors; and graduate student employees such as Research and Teaching Assistants.

The Chancellor is the executive head of all activities on the UC Riverside campus. The Chancellor receives delegations of authority in relation to academic personnel from the President of the University. Authority for implementing academic personnel policies may be re-delegated by the Chancellor unless otherwise restricted.

Per section [200-24 of the APM](#), the Chancellor is authorized to approve all appointments of academic personnel at UC Riverside except for those positions involving:

- Appointments designated as Senior Management Group (SMG);
- Academic Deans whose sole reporting responsibility is to the Chancellor;
- Salaries beyond the Regental compensation threshold; and
- Appointments of Regents’ Professors and University Professors.

Effective as of the date above, I hereby re-delegate to the Vice Provost for Academic Personnel (VPAP) and the Deans within their respective colleges the authority to approve new faculty appointments for non-tenured positions as outlined in the chart below:

Titles - Assistant Professors	Approval Authority
Acting Non-Tenured Senate (Steps I, II) (IR, IR/OR, & IR/CE Splits)	Dean
Non-Tenured Senate (Steps I, II, III) (IR, IR/OR, & IR/CE Splits)	Dean
Non-Tenured Senate In Residence (Steps I, II, III)	Dean
Non-Tenured Senate Professor of Clinical X (Steps I, II, III (<i>e.g.</i> , Medicine)	Dean
Acting Non-Tenured Senate (Steps III, IV, V, VI) (IR, IR/OR, & IR/CE Splits)	VPAP
Non-Tenured Senate (Steps IV, V, VI) (IR, IR/OR, & IR/CE Splits)	VPAP
Non-Tenured Senate In Residence (Steps IV & Above)	VPAP
Non-Tenured Senate Professor of Clinical X (Steps IV & Above (<i>e.g.</i> , Medicine)	VPAP

This delegation supersedes all previous delegations on the subject. This authority may not be re-delegated.

Sincerely

Kim A. Wilcox
Chancellor

A handwritten signature in black ink, appearing to read 'Kim A. Wilcox', written over a light blue horizontal line.

Cc: Deans
Vice Provost for Academic Personnel
Academic Personnel Office
UCR Director of Institutional Ethics & Compliance