March 15, 2016

Associate Chancellor
Provost and Executive Vice Chancellor
Vice Chancellors
Vice Provosts
Deans
University Librarian

Delegation of Authority—Approval of Honoraria

Accounting Manual (AM)-D-371-35: Disbursements: Honorarium Payments defines the types and activities for which an honorarium is appropriate and provides information on the eligibility for and processing of such payments. Section III. A. of AM-D-371-35 lists honorarium, as well as non-honorarium, activities. Section III. C. authorizes Chancellors to approve Honoraria at their respective campuses. The section also permits each Chancellor to re-delegate this authority at their respective campuses. The re-delegation must be in writing.

Accordingly and effective as of the date above, I hereby re-delegate this authority to the following titled positions, within their respective areas of responsibility:

- Associate Chancellor
- Provost and Executive Vice Chancellor
- Vice Chancellors
- Vice Provosts
- Deans
- University Librarian

All approvals must be in adherence with the guidance provided in AM-D-371-35. Any exceptions to the policy and the associated procedures must be approved by the Chancellor.

This is a new delegation due to changes in the campus organization. This authority may not be re-delegated.

The following links provide additional information concerning honoraria:


Sincerely

Kim A. Wilcox
Chancellor
Cc: Office of the Chancellor
    Associate Chancellor
    Provost and Executive Vice Chancellor
    Vice Chancellors
    Vice Provosts
    Deans
    University Librarian
    Academic Personnel
    Associate Vice Chancellor-Financial Services
    Audit and Advisory Services
    UCR Delegations of Authority Coordinator