

August 8, 2016

Associate Chancellor

**Delegation of Authority—Approve Routine and Exceptional Travel and Entertainment Expenditures**

With this letter I re-delegate to your position the authority to approve routine and exceptional travel and entertainment expenditures incurred by the Provost and Executive Vice Chancellor, all Vice Chancellors, and all of my other direct reports. This authority is effective immediately and supersedes any prior delegations on this subject. This authority cannot be re-delegated further.

Sincerely,



Kim A. Wilcox  
Chancellor

Cc: Associate Chancellor  
Associate Vice Chancellor-Financial Services  
Executive Officer, Office of the Chancellor  
Director of Institutional Ethics & Compliance