## OFFICE OF THE CHANCELLOR



March 20, 2009

## **EXECUTIVE VICE CHANCELLOR AND PROVOST**

## **Delegation of Authority Under Staff Personnel Policy 65**

<u>Staff Policy 65</u>, Termination of Career Employees- Managers and Senior Professionals, Salary Grades I through VII, authorizes termination assistance, including severance payments, for managers and senior professionals in salary grades I through VII whose appointments are being terminated. Effective immediately, I hereby re-delegate the following authority to you as Executive Vice Chancellor and Provost:

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- To grant severance pay in the amount of one month of pay, or less, for each completed year of continuous University service to a maximum of six months of severance pay
- To determine whether severance shall not be provided because termination has resulted from misconduct
- To assign affected employees to other available positions if such assignment is in the University's interest and the employee is qualified to perform the work
- To provide career counseling or outplacement services
- To grant reasonable time off with pay for interviews both within and outside the University

This authority may not be re-delegated further and supersedes any previous delegations on the subject.

A copy of Staff Policy 65 is attached for your information.

Timothy P. White

Chancellor

cc: Vice President - Human Resources

Assistant Vice Chancellor, Human Resources

**UCR Administrative Budget Office**